Government of South Australia
Department for Education and
Child Development

*Department for Education and Child
Development T/A South Australian
Government Schools
CRICOS Provider No.: 00018A*

Golden Grove
High School

Respect • Equality • Pride • Integrity • Resilience

Changes to Communication Processes

Recently we have been debating the most effective way to communicate school information, updates and details of upcoming events to busy families and our community. Traditionally, we have produced a school newsletter 2-3 times per term. One of the problems with newsletters is by the time they are distributed the information is often out of date. We are also concerned that readership appears to be declining. During 2017 a sub-committee of the Governing Council discussed and recommended alternate communication methods be adopted for 2018.

We have decided to 'rest' the school newsletter this year and instead intend to use the following platforms for the majority of our school communication:

- **Australia Post** – we will continue to send essential school information through the traditional mail system (i.e. School fees, Start of the Year arrangements, etc.)
- **Skoolbag** – for sharing general school information and documents
- **Facebook** – for advertising upcoming events, sharing latest school news, providing links to important information about student wellbeing and celebrating aspects of school life
- **DayMap** – for student timetables, attendance records, learning and assessment plans for individual subjects, brief description of lesson notes, assessment results and end of term reports
- **SMS** – for unexplained absence alerts and emergency messages
- **Email** – for teachers making contact with home providing updates in regards to academic progress, attendance issues or wellbeing concerns
- **Website** – for school documents (such as improvement plans and the Annual Report), Principal video updates, latest news updates, upcoming events, school contact details, course counselling information, links for online payments and school policies (e.g. uniform and mobile phone)
- **Students bringing home notes** – for camps, excursions and subject/sub school information and events.

Actions for Families

1) Search **Facebook** for the **Golden Grove High School** page and '*Like*' or '*Follow*' – (https://www.facebook.com/search/top/?q=golden%20grove%20high%20school).
2) **Skoolbag** - search '**Golden Grove High School**' in your mobile phone's 'App/Play Store' to download the Skoolbag App.
3) Download the **DayMap Connect** app from your mobile phone's 'App/Play Store' and use it to create a **Parent/Guardian** account. You will need your child's Student Id no. (6-digit number located on the bottom of the Student ID card) and the email address you registered with the school.
4) Contact Front Office Reception to **update the school of any changes to your personal details** – email address, mobile phone number or residential address.

We work hard to maximise the effectiveness of our communication. We welcome feedback from our families and the community about what is working well and any suggestions you have about how we can make things even better. If you have any ideas, please share them with us via the school's info email address (dl.1834.info@schools.sa.edu.au).

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Success For All