

# Daymap Parent Portal Quick Start Guide

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Daymap Connect is an extension of the Daymap Learning Management System which provides parents with access to key school and student information both at home and on the go. Our easy-to-use system allows parents to create and manage their own accounts for Daymap Connect, requiring only one login and password per parent (with the option to provide multiple logins) to access details for all students enrolled in the school.



The screen above is the Daymap Connect **log in screen**. This can be found by using the URL address that your school has provided.

## The Home Tab

This is the main page of the Parent Portal. The Parent Portal is navigated via vertical tabs along the left side.

If you have more than one child enrolled at the school their names will be available on the drop down box in the top left corner. Select the appropriate student to see his / her information.

The left hand section is the Student Activity Feed of recent activity for the selected student. You will view:

- ◆ Student Notes;
- ◆ Student Diary Notes;
- ◆ Student Records;
- ◆ Assessment Tasks;

On the right of the screen is a list of recent messages sent.

Debra Akenfield Log Out  
Student: Samantha AKENFIELD

Daymap Connect

Home

My Messages

This Week

Attendance

Assessment

Reports

My Account

Student Activity

Note

27/11/2014  
Attendance  
Sign In Reason: Medical Certificate entered at 1:26 PM

English 7R  
Published: 17/11/2014  
Assignment  
Photo Story Task

Grade: B  
Mark: 10 / 12  
Comments: Excellent detail.

Task

Maths 7R  
Due: 5/11/2014  
Assignment  
Angles Rich Task  
Overdue. Work has not been received

Week 16 starting Monday, 27 October 2014

English 7R  
Due: 30/10/2014  
Outcomes Based Assessment  
Test Outcomes Based  
Overdue. Work has not been received

Task

Week 11 starting Monday, 22 September 2014

My Messages

Andrew Johnston (AJ) 8/10/2013 @

Year 7 Parents

Please find the information packet for our upcoming Year Level Excursion to Canberra attached to this message.

Pa . . .

2 messages in this conversation, latest one sent at 8/05/2014

## My Messages

This Tab displays the Messaging screen and enables you to easily contact teachers about any issues of importance; excursions, reminders, personal matters etc. This is a fantastic tool to keep you up to date and aware of what's happening in your child's classroom.

You are able to create messages, reply to received messages and receive email notifications when you have unread Daymap messages.

Debra Akenfield Log Out  
Student: Samantha AKENFIELD

Daymap Connect

Home

My Messages

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New Message Reply Delete Refresh

Inbox

Sent

Deleted

Drafts

Messages

Andrew Johnston (AJ) 8/10/2013 @

Year 7 Parents

Please find the information packet for our upcoming Year Level Excursion to Canberra attached to this message.

Pa . . .

2 messages in this conversation, latest one sent at 8/05/2014

Message sent on 8/10/2013 11:35 AM

From: Andrew Johnston (AJ)  
To: Debra Akenfield (tbt)

Year 7 Parents

Please find the information packet for our upcoming Year Level Excursion to Canberra attached to this message.

Pages 9-11 must be completed and returned by the end of Week 7 this term.

Please contact me with any questions.

Andrew Johnston  
Year 7 Coordinator

# This Week

By viewing the This Week Tab, you can see your child's timetable and class attendance at a glance. This Tab also displays any Assessment Tasks and Homework, which you can click on to view all assessment information and any attachments added to the task.

Debra Akenfield Log Out

Student: Samantha AKENFIELD



Home | Week starting on: 30/11/2014 | Previous | Next

Time	Mon 1/12	Tue 2/12	Wed 3/12	Thu 4/12	Fri 5/12
Before School	Before School				
Home Group	✓ 7R	✓ 7R	✓ 7R	7R	7R
Period 1	Graphic Art 7R	English 7R	Graphic Art 7R	Maths 7R	Religious Ed 7R
Period 2	Graphic Art 7R		Religious Ed 7R	Phys. Ed. 7R	English 7R
Recess	Recess				
Period 3	English 7R		History 7R	Religious Ed 7R	History 7R
Period 4	Maths 7R	Religious Ed 7R	English 7R	Science 7R	Maths 7R
Lunch	Phys. Ed. 7R	Maths 7R	Maths 7R		Phys. Ed. 7R
Period 5	English 7R	History 7R	Phys. Ed. 7R	History 7R	French 7R
Period 6	French 7R	Science 7R	Science 7R	English 7R	Graphic Art 7R
After School	DETENTION				

**Symbols:**  
 ✓ Marked as present   X Marked as absent, approved   ✗ Marked as absent, unapproved   L Marked as late  
 ◯ Roll has not been marked

**Tasks and Homework**

Home Work SCI 7R  
 Andrew Johnston  
 3/12/2014  
 Prac Reports for all three Cells tasks are due by next Friday. You must submit your entire prac book for marking at this time.

# Attendance

Within the Attendance Tab, you can view the Attendance Map and Attendance Rate of your student. The coloured visual representation allows you to identify any patterns in your student's attendance rates.

Debra Akenfield Log Out

Student: Samantha AKENFIELD



Home | Attendance Map

	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S												
January				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																					
February						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28																						
March											1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31														
April																																																							
May																																																							
June		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																								
July																																																							
August																																																							
September																																																							
October																																																							
November																																																							
December																																																							

**Attendance Map Legend**  
 Present (Green), Unapproved Absence (Red), No Classes (Yellow), Weekend / Holiday (Grey)  
 Approved Absence (Orange), Late (Blue), Roll not marked (White)

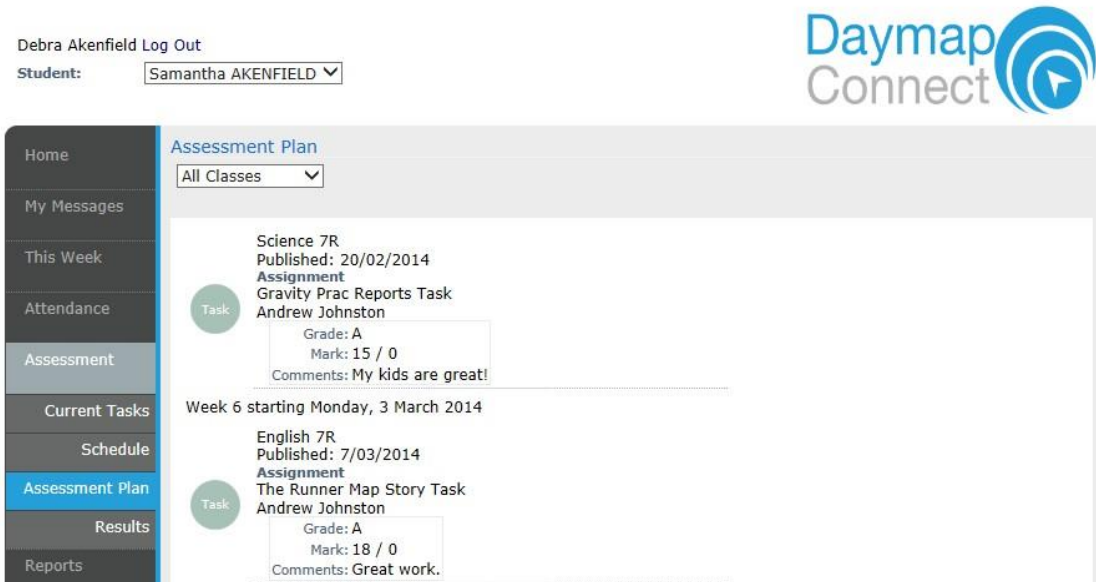
**Attendance Rates**

Class	Code	Teacher	Lessons	Approved	Unapproved	% Attendance	% Unapproved
7R	7R	Sean Harpness	219	44	6	77%	3%
DETENTION	DETENTION	Andrew Johnston	2	0	0	100%	0%
English 7R	ENG 7R	Andrew Johnston	260	44	2	82%	1%
French 7R	FRE 7R	Chris Donnelly	88	14	0	84%	0%
Graphic Art 7R	G/A 7R	Sam Car	174	23	1	86%	1%
History 7R	HIS 7R	Jeffrey O'Shaunessy	172	30	0	83%	0%
Maths 7R	MTH 7R	Andrew Johnston	131	24	1	81%	1%
Phys. Ed. 7R	P.E 7R	Paul Keane	84	17	0	80%	0%
Religious Ed 7R	RED 7R	Jeffrey O'Shaunessy	172	33	0	81%	0%
Science 7R	SCI 7R	Andrew Johnston	128	24	0	81%	0%
<b>TOTAL</b>			<b>1430</b>	<b>253</b>	<b>10</b>	<b>82%</b>	<b>1%</b>



## Assessment - Assessment Plan

This Tab lists Assessment Tasks and Assessment Plans in a diary view. Assessment Plans are a new type of Lesson Note. As above, selecting the Assessment Task will open Assessment Task information including any work electronically submitted.



The screenshot shows the 'Assessment Plan' section of the Daymap Connect interface. At the top left, it displays the user 'Debra Akenfield Log Out' and a dropdown menu for the student 'Samantha AKENFIELD'. The Daymap Connect logo is in the top right. A sidebar on the left contains navigation links: Home, My Messages, This Week, Attendance, Assessment (highlighted), Current Tasks, Schedule, Assessment Plan (highlighted), Results, and Reports. The main content area shows a list of tasks. The first task is for Science 7R, published on 20/02/2014, titled 'Gravity Prac Reports Task' by Andrew Johnston, with a grade of A and a mark of 15 / 0. The second task is for English 7R, published on 7/03/2014, titled 'The Runner Map Story Task' by Andrew Johnston, with a grade of A and a mark of 18 / 0. A separator indicates 'Week 6 starting Monday, 3 March 2014'.

## My Account

This Tab allows you to change your password and provides access to all of your contact details. If any of these details are incorrect, please contact your School Administration.



The screenshot shows the 'My Account' section of the Daymap Connect interface. At the top left, it displays the user 'Debra Akenfield Log Out' and a dropdown menu for the student 'Samantha AKENFIELD'. The Daymap Connect logo is in the top right. A sidebar on the left contains navigation links: Home, My Messages, This Week, Attendance, Assessment, Reports, and My Account (highlighted). The main content area is titled 'My Details' and includes a warning: 'If any of the below details are incorrect or out of date, please report to School Administration'. The user's contact information is listed as follows: First Name: Debra, Surname: Akenfield, Title: Mrs, Home Phone: 555-5555, Mobile: 0411 551 51, Business Phone: 555-5555, Email: Nathan@loopsoftware.com.au, Address: Town: Melbourne, PostCode: 3000, State: Vic, Country: Australia. Below this, there is a 'Change Password' link and a prompt: 'Please click [here](#) to change your account password'.